



# UC SANTA BARBARA Chemistry and Biochemistry

## Copy Request Form

**\*All copy requests must be made 48 hours in advance**

1. Course #	<hr/>			
2. Instructor Name	<hr/>			
3. Contact Phone #	<hr/>			
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5. If submitting copy request electronically, please include name of file	<hr/>			
6. Quantity Breakdown by version	All versions (Grand total):	Version 1 (A):	Version 2 (B):	Version 3 (C):
7. Exam Paper Color Choice	All Versions (1 color for all):	Version 1 (A):	Version 2 (B):	Version 3 (C):
8. Single OR Double sided (Entire exam will be printed this way, NO EXCEPTIONS)	Single sided: <input type="checkbox"/>		Double Sided: <input type="checkbox"/>	
9. Total Number of Exam Pages (It is HIGHLY RECCOMENDED to number your own pages, as we will need a digital copy in order to do it for you)	Total Number of Pages:			
10. Staple	Yes <input type="checkbox"/>		No <input type="checkbox"/>	
11. Required Due date and time	Due Date:		Time:	

**Please Deliver Copies to:**

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**Delivery Hours: Monday-Friday 9-12 & 1-4**